

POWERS OREGON

C O M P A N Y

INCLUDED SERVICES FOR PRIVATE EVENTS

- pre event planning and event day management
- event day staff, set up and tear down
- All needed chairs (one per guest)
- all needed tables and white, ivory, chocolate or black linens
- menu design and bar management
- all needed dishware, flatware and cup ware
- 2 hours photography coverage (West End Theater only)

	<u>Ideal Guest Range</u>	<u>Package Cost</u>	<u>Hours</u>	<u>Indoor/Outdoor</u>
West End Theater	up to 200	\$995 + food	6 hours anytime	indoor
Vista Hills Vineyard	up to 150	\$35/guest + food	3 hours anytime	Indoor/outdoor

Prices do not include food and beverage. There is no beverage minimum. The event time includes your set up and tear down. Vista Hills has a \$495 minimum site rental fee. \$150/hour for overtime, \$200 per night for overnight.

Alcohol: All beer and wine must be served by our catering partner. We believe strongly that you should not pay too much for your beverage service. Our venues sell a variety of beer, wine and sparkling wine at just over cost and serve you and your guests for no additional charge. Our chef, Eric, will work with you to plan your beverage service.

Catering: Based on our desire to provide you with excellent service and help control cost we now ask that you work with our expert chef. Our chef and catering service is complete and includes all food set up and tear down, all meal planning, dishware, flatware, cup ware, travel fees and gratuity! Average catering rates are between \$20 and \$55 per person; custom food packages are always available.

You can bring in a third party caterer at the West End Theater; in this case we would provide the ballroom and one staff member only. All plates, cups, tables and linens must be rented from Powers Oregon. The ballroom only site fee for events is \$2495. At the ballroom You can also select our labor only option for \$20 per guest and bring in your own food.

Event Planning: Powers Oregon will work with you every step of the way. Our goal is to make this process easy and fun!

Package A - \$23	Package B - \$32	Package C - \$42	Package C - \$47
4 hor'dourves bread & butter coffee, tea & punch passed service & stations may other packages available	1 entrée 1 hor'dourve 2 platters 2 salads / sides bread and cheese plate coffee, tea & punch	2 entrées 2 hor'dourves 2 platters 2 salads / sides bread and cheese plate coffee, tea & punch	3 entrée 3 hor'dourve 2 platters 2 salads / sides bread and cheese plate coffee, tea & punch

